

Events Officer



Imperial War Museums

IWM is the world's leading authority on conflict and its impact, focusing on Britain, its former Empire and the Commonwealth, from the First World War to the present.

People are at the heart of IWM. By revealing the powerful stories and experiences in our unique collections we work together to enrich people's understanding of the causes, course and consequences of war.

IWM seeks a proactive, persuasive and motivated event organiser who has experience in selling, marketing and operating corporate events.

This post will look after the daytime corporate events business and will also support the Head of Events on the mobilisation of new cafe and corporate events contracts for 2014. The post sits in a small department so the candidate will need to be flexible and adaptable and at ease liaising with a range of people including clients, caterers, designers and internal staff

The successful candidate will be educated to degree level, be highly commercial in outlook and possess a good knowledge of event and project management

Location:	IWM London
Category:	Events
Duration:	
Type of Contract:	Contract
Hours:	Full Time
added: June 14, 2013	deadline: June 28, 2013

More information: <http://www.iwm.org.uk/>