

Press Officer



National Gallery

You will secure positive coverage for the National Gallery's permanent collection and small exhibitions, as well as overseeing and managing all logistics for the Gallery's filming projects. As part of the Press Office team you will support the Head of Press in providing an efficient and effective service so that a high quality response can be given to all media contacts.

You will have previous experience in a Press Office or PR role, an ability to manage multiple deadlines and to remain calm under pressure is essential. Experience of dealing with the logistics of a film project would also be an advantage. Excellent written and verbal communication skills are vital as is experience of word, excel and databases.

Location:	London
Category:	Press/PR
Duration:	
Type of Contract:	Permanent
Hours:	Full Time
added: May 17, 2012	deadline: June 3, 2012

More information: <http://www.thenationalgallery.org.uk/>